**FINANCIAL STATEMENTS** 

#### **TABLE OF CONTENTS**

#### JUNE 30, 2022 AND 2021

	<u>PAGE</u>
INDEPENDENT AUDITORS' REPORT	1
FINANCIAL STATEMENTS	
Statements of Financial Position	6 8
NOTES TO FINANCIAL STATEMENTS	10
SUPPLEMENTARY INFORMATION Schedule of Expenditures of Federal Awards Note to Supplementary Information	
INDEPENDENT AUDITORS' REPORTS  Report on Internal Control Over Financial reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  Summary of Auditors' Results  Financial Statement Findings  Federal Awards Findings and Questioned Costs  Summary Schedule of Prior Audit Findings	34



**SALINAS OFFICE** 

450 LINCOLN AVENUE SUITE 200 SALINAS, CA 93901

PHONE 831-757-5311 FAX 831-757-9529

BKPCPA.COM

#### INDEPENDENT AUDITORS' REPORT

To the Board of Directors Community FoodBank of San Benito County Hollister, California

### Report on the Audit of the Financial Statements

#### Opinion

We have audited the accompanying financial statements of the Community FoodBank of San Benito County (a nonprofit corporation) (CFB), which comprise the statements of financial position as of June 30, 2022 and 2021, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Community FoodBank of San Benito County as of June 30, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Community FoodBank of San Benito County and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Community FoodBank of San Benito County's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

#### Auditors' Responsibilities for the Audits of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and Government Auditing Standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of CFB's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about CFB's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audits, significant audit findings, and certain internal control-related matters that we identified during the audits.

#### Supplementary Information

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated March 23, 2023, on our consideration of CFB's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the CFB's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering CFB's internal control over financial reporting and compliance.

Salinas, California March 23, 2023

Banchi, Karavar + Pope, UP

**FINANCIAL STATEMENTS** 

#### STATEMENTS OF FINANCIAL POSITION

#### JUNE 30, 2022 AND 2021

#### **ASSETS**

ASSETS				
		2022		2021
CURRENT ASSETS				
Cash and cash equivalents	\$	867,486	\$	1,298,198
Pledges receivable - current - Note 4		150,000		125,000
Other receivables - Note 5		134,409		50,990
Food inventory - net		197,897		100,142
FoodBank store inventory		17,906		3,100
Prepaid expenses and other assets		81,290		72,084
			2.	
TOTAL CURRENT ASSETS		1,448,988		1,649,514
PLEDGES RECEIVABLE - net - less current portion - Note 4		142,772		-
PROPERTY AND EQUIPMENT - net - Note 6		2,257,720		2,103,412
INVESTMENTS - Note 7		897,015		186,565
INTANGIBLE ASSET - net		2,917		3,917
BENEFICIAL INTEREST IN FUND HELD BY				
COMMUNITY FOUNDATION - Note 8		82,536		92,430
COMMONITY FOUNDATION - Note o	_	02,000		32,400
TOTAL ASSETS		4,831,948	\$	4,035,838
CURRENT LIABILITIES AND NET ASS	SETS	S		
CURRENT LIABILITIES				
Accounts payable	\$	117,118	\$	18,572
Accrued expenses	Ψ.	13,525	•	7,821
Accided expenses		,	-	
TOTAL CURRENT LIABILITIES		130,643		26,393
NET ASSETS				
Without donor restrictions		4,034,629		3,149,691
With donor restrictions - Note 12		666,676	-	859,754
TOTAL NET ASSETS		4,701,305		4,009,445
TOTAL CURRENT LIABILITIES AND NET ASSETS	\$	4,831,948	\$	4,035,838

#### STATEMENTS OF ACTIVITIES

	2022					2021						
		hout Donor		Donor ictions		Total		hout Donor	-	Donor ictions		Total
SUPPORT AND REVENUE												
Operating Support												
Food donations	\$	3,748,892	\$	-	\$	3,748,892	\$	4,153,453	\$	-	\$	4,153,453
Other contributions		358,292		4,713		363,005		396,592		625		397,217
Foundations and other institutions		863,277		-		863,277		760,898		~		760,898
Government grants		703,171		-		703,171		506,005		-		506,005
Donated goods - thrift shop		68,523		-		68,523		-		-		
In-kind contributions		7,073				7,073		40,372			_	40,372
Total Operating Support	15	5,749,228	4	4,713		5,753,941		5,857,320		625	_	5,857,945
Revenue												
Special events		1,398		-		1,398		2,300		-		2,300
Less: cost of direct expenses		(732)				(732)		(186)		-		(186)
Net special event revenue		666		- 0.		666		2,114		-		2,114
Sales to agencies		588		-		588		-		-		-
Investment income - net		(109,616)		-		(109,616)		19,749		-		19,749
Other income	K	57,192			-	57,192		45,749		-		45,749
Total Revenue		(51,170)				(51,170)		67,612			_	67,612
Total Support and Revenue		5,698,058		4,713		5,702,771		5,924,932		625		5,925,557
Net assets released from restrictions - Note 12		197,791		(197,791)		<del>-</del>		478,279	(	478,279)	-	
TOTAL SUPPORT AND REVENUE		5,895,849		(193,078)		5,702,771		6,403,211	(	477,654)	<u> </u>	5,925,557

#### STATEMENTS OF ACTIVITIES

	10	2022					2021					
EXPENSES		thout Donor lestrictions		ith Donor strictions		Total		hout Donor		ith Donor		Total
Operating Expenses Program services	\$	4,902,690	\$	-	\$	4,902,690	\$	5,226,299	\$	-	\$	5,226,299
Supporting services:  Management and general  Fundraising	_	99,625 7,536		-		99,625 7,536	_	86,761 6,485	_			86,761 6,485
Total Operating Expenses		5,009,851		-		5,009,851		5,319,545		-		5,319,545
(Gain) loss on disposition of assets		1,060				1,060	_	(1,073)				(1,073)
TOTAL EXPENSES		5,010,911		<u> </u>		5,010,911		5,318,472				5,318,472
CHANGE IN NET ASSETS		884,938		(193,078)		691,860		1,084,739		(477,654)		607,085
NET ASSETS, BEGINNING OF YEAR	-	3,149,691		859,754		4,009,445		2,064,952		1,337,408		3,402,360
NET ASSETS, END OF YEAR	\$	4,034,629	\$	666,676	\$	4,701,305	_\$	3,149,691	\$	859,754	\$	4,009,445

#### **STATEMENTS OF FUNCTIONAL EXPENSES**

		20	22	2021						
	7	Supportin	g Services			Supporting Services				
	Program	Management		-	Program					
	Services	& General	Fundraising	Total	Services	& General	Fundraising	Total		
Food distribution	\$ 3,908,014	\$ -	\$ -	\$ 3,908,014	\$ 4,270,950	\$ -	\$ -	\$ 4,270,950		
Salaries and wages	473,962	53,254	5,325	532,541	388,081	43,605	4,360	436,046		
Depreciation and amortization	126,574	14,064	_	140,638	98,068	10,895	-	108,963		
Payroll taxes and benefits	98,969	11,120	1,112	111,201	101,540	11,409	1,141	114,090		
Equipment maintenance	68,465	_	-	68,465	57,904	-	-	57,904		
Thrift shop cost of sales	53,717	_	-	53,717	37,272	-	-	37,272		
Professional fees	41,488	4,610	-	46,098	53,390	5,932	-	59,322		
Miscellaneous	36,416	4,092	409	40,917	33,160	3,725	373	37,258		
Rent - Note 8	18,426	2,070	207	20,703	1,072	121	12	1,205		
Utilities	17,705	1,989	199	19,893	13,488	1,516	152	15,156		
Memberships and subscriptions	17,903	1,989		19,892	17,473	1,942	-	19,415		
Supplies	13,233	1,487	149	14,869	29,438	3,308	331	33,077		
Telephone	7,147	794	-	7,941	8,411	935	-	9,346		
Insurance	6,227	700	70	6,997	6,486	729	73	7,288		
Postage and shipping	5,771	649	65	6,485	3,794	426	43	4,263		
Office expense	2,504	2,505	-	5,009	1,675	1,675	-	3,350		
Gift cards	3,450	_	-	3,450	100,600	-	-	100,600		
Bank charges	2,719	302	_	3,021	3,497	389	-	3,886		
Write-off uncollectible receivables			<del>-</del>	-	-	154_		154_		
TOTAL FUNCTIONAL EXPENSES	\$ 4,902,690	\$ 99,625	\$ 7,536	\$ 5,009,851	\$ 5,226,299	\$ 86,761	\$ 6,485	\$ 5,319,545		

#### **STATEMENTS OF CASH FLOWS**

		2022		2021
CASH FLOWS FROM OPERATING ACTIVITIES				
Change in net assets	\$	691,860	\$	607,085
Adjustments to reconcile change in net assets		·		
to net cash provided by operating activities:				
Cash contributions restricted for beneficial interest in				
fund held by Community Foundation		(300)		(625)
Depreciation and amortization		140,638		108,963
Net realized/unrealized (gain)/loss on investments		123,285		_
Change in present value of discount on pledges		7,228		-
In-kind contributions of food and non-food		3,824,488		4,193,825
Distribution of in-kind food and non-food		(3,941,741)	(	(4,245,730)
Other changes in value of beneficial interest in fund				,
held by Community Foundation		14,607		(18,389)
(Gain) loss on disposition of assets		1,060		(1,072)
Write-off of uncollectible receivables		-		154
(Increase) decrease in assets:				
Pledges receivable		(175,000)		25,000
Other receivables		(83,419)		5,974
Purchased food inventory		4,693		(5,249)
Prepaid expenses		(9,206)		(50,554)
Increase (decrease) in liabilities:				
Accounts payable		98,546		(2,945)
Accrued expenses		5,704		2,827
NET CASH PROVIDED BY OPERATING ACTIVITIES	4	702,443	_	619,264
CASH FLOWS FROM INVESTING ACTIVITIES				
Purchase of beneficial interest in fund held by				
Community Foundation		(4,713)		(625)
Purchases of investments		(833,735)		(186,565)
Cash proceeds from the sale of property and equipment		250		2,256
Purchase of property and equipment		(295,257)		(134,043)
NET CASH USED IN INVESTING ACTIVITIES		(1,133,455)	_	(318,977)
CASH FLOWS FROM FINANCING ACTIVITIES				
Cash received restricted for beneficial interest in fund				
held by Community Foundation		300		625
NET CASH PROVIDED BY FINANCING ACTIVITIES		300		625
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS		(430,712)		300,912
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR		1,298,198		997,286
CASH AND CASH EQUIVALENTS, END OF YEAR	\$	867,486	\$	1,298,198
-	_			

#### NOTES TO FINANCIAL STATEMENTS

**JUNE 30, 2022 AND 2021** 

#### 1. ORGANIZATION AND NATURE OF ACTIVITIES

#### **Organization**

Community FoodBank of San Benito County (CFB), a nonprofit corporation, was established in 1989, as a pantry to provide food and services to San Benito residents in need, serving 35 families in its first year. CFB's mission is to provide food, nutritional education and advocacy for those in need within San Benito County, while pursuing the ultimate vision that no resident will suffer from hunger or malnutrition in San Benito County. CFB is a 501(c)(3) non-profit organization with eleven full-time paid employees. Volunteer efforts significantly augment CFB's serving capacity by providing over 14,000 hours.

CFB serves 13,500 people per month through their food programs. Approximately 16% people served are seniors and 48% are children.

#### 2. PROGRAM SERVICES

The CFB's direct service programs include food distribution and community education and outreach.

#### **Food Distribution Programs**

#### The Marketplace:

The FoodBank's Marketplace program offers customers a variety of fresh produce and groceries arranged in a market-style shopping experience.

#### Brown Bag Delivery:

Every week, a team of dedicated staff and volunteers come together to pack and deliver food bags to seniors and homebound individuals throughout the county.

#### Student Snack Bag Program:

To help some children make it through the weekends, when school cafeteria programs are not available, CFB fills bags with nutritious, child-friendly food for students to take home in their backpacks. With this help, they can come back to school on Monday feeling better and more ready to learn.

#### Community Partnerships:

CFB takes great pride in its partnerships with local organizations to promote a healthy community. Partners include local grocers, growers and packers for food, leading corporations, service organizations from scout groups to motorcycle clubs and other non-profits helping folks with essential needs in life.

#### NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2022 AND 2021

#### 3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Basis of Accounting**

The financial statements of CFB have been prepared on the accrual basis of accounting and accordingly, reflect all significant receivables, payables and other liabilities.

#### **Basis of Presentation**

The CFB reports information regarding its financial position and activities according to two classes of net assets:

- Net assets without donor restriction: Net assets which are not subject to or are no longer subject to donor imposed stipulations.
- Net assets with donor restriction: The use of these net assets is limited by donor imposed time and/or purpose stipulations.

Contributions restricted by the donor are reported as increases in net assets without restriction if the restriction expires, (that is, when a stipulated time restriction ends or purpose restriction is accomplished), in the reporting period in which the revenue is recognized. All other donor restricted contributions are reported as increases in net assets with donor restrictions, depending on the nature of the restriction. When a restriction is satisfied, net assets with donor restriction are reclassified to net assets without donor restriction and reported in the statement of activities as net assets released from restriction.

Expenses are reported as decreases in net assets without donor restriction. Gains and losses on assets are reported as increases or decreases in net assets without donor restriction unless their use is restricted by explicit donor restriction or by law.

#### **Use of Estimates**

Management uses estimates and assumptions in preparing financial statements. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities and the reported revenues and expenses. Actual results could differ from those estimates.

#### **NOTES TO FINANCIAL STATEMENTS**

#### JUNE 30, 2022 AND 2021

#### 3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Cash and Cash Equivalents

For purpose of the statements of cash flows, the CFB considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents. Cash and cash equivalents consist of cash, certificate of deposit and money market funds.

#### Pledges, Accounts and Grants Receivable

The CFB considers all pledges, accounts and grants receivable to be fully collectible; accordingly, no allowance for doubtful accounts is considered necessary.

All pledges receivable that are expected to be collected within one year are recorded at net realizable value. Pledges receivable that are expected to be collected in future years are recorded at the present value of their estimated future cash flows. The discount on those amounts is computed using an interest rate of 2.5% for years ending June 30, 2022 and 2021. Amortization of this discount is included in foundations and other institutions support in the accompanying statements of activities, if any.

#### inventory

Inventory, consisting of food inventory and FoodBank store inventory, is stated at the lower of cost or market determined by the first-in, first-out method.

Food inventory is comprised of: 1) donated foods, 2) purchased food valued at cost and 3) Emergency Food Assistance Program (EFAP) food valued according to the USDA's determination of the commodities, fair market value. Donated food is valued at Feeding America's average value of \$1.92 and \$1.79 per pound for the year ended June 30, 2022 and 2021, respectively. The valuation is based on a cost study conducted by other outside professionals for the Second Harvest National Food Bank.

FoodBank store inventory consists of donated household goods and clothing. The fair value of the FoodBank store inventory is calculated using the estimate resale value and is used to determine the cost of goods sold. Ending inventory is estimated at one month's average sales for the year.

#### NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2022 AND 2021

#### 3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Intangible Assets**

Intangible assets are finite-lived assets that are acquired from a third party and are recorded at cost on their acquisition dates. Intangible assets consist of website redesign costs and will be amortized on a straight-line basis over the economic useful life of the asset of five years starting in fiscal year ending June 30, 2020. Amortization expense for years ending June 30, 2022 and 2021, was \$1,000 and \$1,000, respectively. Accumulated amortization as of June 30, 2022, was \$2,083.

#### **Investment Valuation and Investment Income Recognition**

The Foundation carries investments in marketable securities with readily determined fair values and all investments in debt securities at their fair values in the statement of financial position. Interest income is recognized when earned. Dividend income is recorded on the ex-dividend date. Realized gains and losses on investments are recognized upon the sale of the related investments. Unrealized gains and losses are recognized at month end when the carrying values of the related investments are adjusted to their estimated fair market value and are included in the change in net assets. Purchases and sales of securities are reflected on a trade-date basis.

#### **Property and Equipment**

Property and equipment are stated at cost or, if donated, at fair value at the date of donation. Depreciation is provided using the straight-line method over the estimated useful lives of the assets as follows:

	Years
Furniture and fixtures	5 - 10
Auto and trucks	5 - 10
Leasehold improvements	3 - 10
Building and improvements	30

Normal repairs and maintenance are expensed as incurred whereas significant improvements, which materially increase values or extend useful lives, are capitalized and depreciated over the remaining estimated useful lives of the related assets.

Upon sale or retirement of depreciable assets, the related cost and accumulated depreciation or amortization are removed from the accounts. Any gain or loss on the sale or retirement is recognized in the statements of activities.

#### NOTES TO FINANCIAL STATEMENTS

#### JUNE 30, 2022 AND 2021

#### 3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Fair Value Measurements**

The CFB's financial instruments, including cash and cash equivalents, pledges, accounts and grants receivable, accounts payable and accrued expenses are carried at cost, which approximates their fair value because of the short-term maturity of these instruments.

The CFB applies fair value measurements of financial assets and liabilities that are recorded in accordance with generally accepted accounting principles. That framework establishes a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to measurements involving significant unobservable inputs (Level 3 measurements). The three levels of the fair value hierarchy are as follows:

- Level 1 inputs are quoted prices (unadjusted) in active markets for identical assets or liabilities that the CFB has the ability to access at the measurement date.
- Level 2 inputs are inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.
- Level 3 inputs are unobservable inputs for the asset or liability.

Fair value measurements on a recurring basis at June 30, 2022, are as follows:

	Level 1		 _evel 2	L	evel 3
Beneficial interest in fund held by Community Foundation Money Market	\$ \$	- 4	\$ 82,536 -	\$ \$	-
Stocks, bonds and mutual funds	\$	897,015	\$ 	\$	
	\$	897,019	\$ 82,536	\$	

#### NOTES TO FINANCIAL STATEMENTS

**JUNE 30, 2022 AND 2021** 

#### 3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Fair Value Measurements (Continued)

Fair value measurements on a recurring basis at June 30, 2021, are as follows:

	Level 1	 _evel 2	Le	evel 3
Beneficial interest in fund held by Community Foundation	\$ -	\$ 92,430	\$	_
Money Market Stocks, bonds and mutual	\$ 205,032	\$ -	\$	-
funds	\$ 186,565	\$ 	\$	-
	\$ 391,597	\$ 92,430	\$	

#### **Revenue from Contracts**

CFB contracts with the U.S.D.A., State of California and local government agencies to distribute food to qualified individuals. Revenues from these cost-reimbursement contracts are reported as increases in net assets without donor restrictions when the contract performance obligations are satisfied. These revenues are based on cost reimbursement principles and are subject to audit and retrospective adjustment by the third-party reimbursement agencies. Management believes retroactive adjustment, if any, should not be material to the financial position or results of operations of the CFB.

CFB recognizes contract revenue in the period that CFB meets the conditions for revenue recognition, namely as contract performance obligations are satisfied. Contract liabilities relate to receipts in advance of program performance obligations occurring in the next fiscal year.

#### In-kind Contributions and Contributed Services

In-kind contributions are reflected as contributions at their fair value at the date of donation and are reported as contributions without donor restrictions unless explicit donor stipulations specify how donated assets must be used. CFB recognizes the fair value of contributed services received if such services create or enhance nonfinancial assets or requires specialized skills that are provided by individuals possessing those skills and would typically need to be purchased if not contributed.

#### NOTES TO FINANCIAL STATEMENTS

**JUNE 30, 2022 AND 2021** 

#### 3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### In-kind Contributions and Contributed Services (Continued)

Food contributions valued at \$3,748,892 and \$4,153,453 were received for the years ended June 30, 2022 and 2021, respectively. In addition, CFB received \$7,073 and \$40,372 in miscellaneous non-food in-kind contributions for years ended June 30, 2022 and 2021, respectively.

CFB also receives contributed services that do not require specific expertise but which are central to the CFB's operations. While these contributed services are not reflected in the financial statements, the estimated value of these services is \$303,051 and \$384,860 for the years ended June 30, 2022 and 2021, respectively. These amounts equated to approximately 14,431 and 19,243 volunteer hours, contributed by approximately 399 and 319 volunteers, respectively.

#### **Other Revenues**

Gains and losses on investments and other assets or liabilities are reported as increases or decreases in net assets without donor restrictions unless their use is restricted by explicit donor stipulation or by law.

#### **Allocation of Functional Expenses**

CFB reports information regarding the expense of providing various programs and activities summarized on a functional basis in the accompanying statements of activities and the statement of functional expenses. Accordingly, certain expenses have been allocated among the programs and supporting services benefited based on periodic time and expense studies.

#### **Tax-Exempt Status**

CFB has been granted tax-exempt status by the Internal Revenue Service and the California Franchise Tax Board under Code Sections 501(c)(3) and 23701(d), respectively. Certain types of income are considered unrelated business taxable income which is taxed at regular corporate income tax rates. CFB had no unrelated business taxable income during the years ended June 30, 2022 and 2021.

#### NOTES TO FINANCIAL STATEMENTS

#### **JUNE 30, 2022 AND 2021**

#### 3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Tax-Exempt Status (Continued)

Management evaluated the CFB's tax positions and concluded they took no uncertain tax positions requiring adjustment to the financial statements to comply with the provisions issued by the Financial Accounting Standards Board.

CFB files informational tax returns in the U.S. federal jurisdiction and state of California jurisdiction. CFB's 2018 through 2021 fiscal year tax returns are subject to examination by Federal taxing authorities and CFB's 2017 through 2021 fiscal year tax returns are subject to examination by California taxing authorities.

#### **Concentrations**

At times, CFB maintains deposits and investments in financial institutions in excess of the Federal Deposit Insurance Corporation (FDIC) and Securities Investor Protection Corporation (SIPC) insured amounts. The FDIC insures accounts up to \$250,000 and the SIPC insures accounts up to \$500,000 per account holder. Financial instruments that are exposed to concentrations of credit risk consist of cash and cash equivalents and marketable securities. At June 30, 2022 and 2021, the total deposit and investment balances exceeded the FDIC and SIPC limits by \$1,012,577 and \$852,161, respectively. CFB has not experienced any losses in such accounts and believes it was not exposed to any significant credit risk on cash and cash equivalents.

CFB's investments are exposed to various risks, such as fluctuations in the market and credit risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of investment securities will occur in the near future and such changes could materially affect the amounts reported in the statement of activities.

About 79% and 67% of food donations were contributed from four donors for the years ended June 30, 2022 and 2021, respectively.

#### Reclassifications

Certain prior year amounts have been reclassified to conform to the current year financial statements presentation.

#### **NOTES TO FINANCIAL STATEMENTS**

#### JUNE 30, 2022 AND 2021

#### 3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### **Subsequent Events**

Subsequent events have been evaluated through March 23, 2023, which is the date the financial statements were available to be issued.

#### 4. PLEDGES RECEIVABLE

Pledges receivable are due as follows at June 30:

	2022	2021
Less than one year Due in one to five years	\$ 150,000 \$ 150,000	125,000
Total pledges	300,000	125,000
Less discount to present value	(7,228)	
Pledges receivable - net	\$ 292,772	125,000

#### 5. OTHER RECEIVABLES

Other receivables consist of the following at June 30:

	2022	_	2021
Government grants receivable	\$ 112,429	\$	49,940
Store credits	20,657		-
Contributions receivable	 1,323	_	1,050
Total other receivables	\$ 134,409	\$	50,990

#### NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2022 AND 2021

#### 6. PROPERTY AND EQUIPMENT

Property and equipment consist of the following at June 30:

	2022	2021
Furniture and fixtures Auto and trucks Building and improvements	\$ 263,667 294,961 1,858,399	\$ 88,370 294,961 1,859,854
	2,417,027	2,243,185
Accumulated depreciation Land Building in progress	(538,012) 265,326 113,379	(405,099) 265,326 ————
Total property and equipment	\$ 2,257,720	\$ 2,103,412

Depreciation expense for the years ended June 30, 2022 and 2021, was \$139,638 and \$107,963, respectively.

#### 7. INVESTMENTS

Investments are managed by outside managers under the direction and oversight of Management and the Finance Committee of the Board of Directors. The Finance Committee determines the asset allocation formula and places limitations on the types of investments the managers may purchase.

Investments are stated at fair value based on quoted market prices and were composed of the following at June 30:

	2022		2021		
(Level 1)		(Level 1)	(	Level 1)	
Cash and money market accounts	\$	4	\$	205,032	
Mutual Funds		897,015	-	186,565	
	\$	897,019	\$	391,597	

Investment advisory fees totaled \$7,963 and \$761 for the years ended June 30, 2022 and 2021, respectively, and are included in investment income, net, in the accompanying financial statements.

#### NOTES TO FINANCIAL STATEMENTS

**JUNE 30, 2022 AND 2021** 

#### 8. BENEFICIAL INTEREST IN FUND HELD BY COMMUNITY FOUNDATION

On January 18, 2005, CFB contributed \$10,000 to the Community Foundation for San Benito County (Community Foundation) to establish an endowment fund. CFB named itself as the beneficiary of the fund. The Community Foundation matched the original \$10,000 contribution when the endowment fund was opened.

CFB specified that the Community Foundation is to distribute the earnings to the CFB as it requests the funds. Assets are valued by the Community Foundation based on the performance of the underlying assets and are considered Level 2 measurements.

CFB opened the fund in order to facilitate contributions channeled through the Community Foundation for the benefit of CFB. CFB granted variance power to Community Foundation, thus Community Foundation has full authority and discretion as to the investment and reinvestment of the assets of the fund. The value of the endowment fund at June 30, 2022 and 2021, totaled \$82,536 and \$92,430, respectively.

Administrative expenses charged to CFB by the Community Foundation were \$1,611 and \$537 for the years ended June 30, 2022 and 2021, respectively.

#### 9. OPERATING LEASES

Total rent expense incurred for the years ended June 30, 2022 and 2021, totaled \$20,703 and \$1,205, respectively.

#### 10. FOOD BANK FACILITY IMPROVEMENTS

During the year ended June 30, 2017, CFB entered into an agreement with the City of Hollister in which the City of Hollister provided financial assistance totaling \$1,227,907, in the form of a forgivable loan, to be applied toward improvements of the food bank facility on real property owned by the CFB. The funding source for the City of Hollister's forgivable loan was a Community Development Block Grant (CDBG) from the Department of Housing and Community Development (HCD). The agreement is secured by the real property owned by the CFB.

The agreement has specific restrictions and covenants surrounding the acceptable use of the property and the terms of forgiveness depend upon adherence to the agreement. If CFB does not comply with the requirements, the remaining balance would be due and payable.

#### NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2022 AND 2021

#### 10. FOOD BANK FACILITY IMPROVEMENTS (Continued)

As management believes the conditions related to the forgivable loan have substantially been met and the CFB has the present intention and ability to maintain the conditions of forgiveness, the proceeds from this forgivable loan were ratably recognized as net assets with donor restrictions in the year ended June 30, 2017. The restrictions are released over the term of the forgivable loan, ten years, commencing at the completion date. On July 30, 2017, the food bank facility improvements were completed and placed into service. Amounts forgiven on the loan were \$122,791 in the years ended June 30, 2022 and 2021. Total amounts released as of June 30, 2022 and 2021, were \$613,953 and \$491,164, respectively.

#### 11. RETIREMENT PLAN

CFB maintains a tax deferred 403(b) retirement plan to provide retirement benefits for all eligible employees. The plan does not provide any contributions from the CFB, rather allows employees a vehicle to defer payroll amounts to self-directed accounts. CFB incurred no expenses related to the 403(b) plan in the years ended June 30, 2022 and 2021.

#### 12. RESTRICTIONS ON NET ASSETS

Net assets with donor restrictions were available for the following purposes as of June 30:

	-	2022	_	2021
CDBG City of Hollister forgivable loan	\$	613,953	\$	736,744
Beneficial interest in fund held by Community Foundation		52,723		48,010
General operating support restricted for future years	_		_	75,000
Total	\$	666,676	\$	859,754

#### NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2022 AND 2021

#### 12. RESTRICTIONS ON NET ASSETS (Continued)

Net assets released from donor restrictions by incurring expenses satisfying the restricted purposes during the years ended June 30, 2022 and 2021, were as follows:

		2022	2021		
Forgivable loan	\$	122,791	\$	122,791	
Receivable for operating support		_		150,000	
Program activities		75,000		84,526	
COVID-19 response	_		_	120,962	
Total	\$	197,791	\$	478,279	

#### 13. LIQUIDITY AND AVAILABILITY OF FINANCIAL ASSETS

The following table reflects the CFB's financial assets as of June 30, 2022 and 2021, reduced by amounts not available for general expenditure within one year.

	2022		_	2021	
Financial assets:  Cash and cash equivalents Pledges receivable Other receivables	\$	867,486 150,000 134,409	\$	1,298,198 125,000 50,990	
Beneficial interest in assets held by Community Foundation	_	82,536		92,430	
Total financial assets		1,234,431		1,566,618	
Less financial assets unavailable for general expenditure within one year due to the following:	•				
Beneficial interest in assets held by Community Foundation	_	82,536	_	92,430	
Financial assets available to meet cash needs for expenditures within one year	\$	1,151,895	\$	1,474,188	

The CFB has a policy to structure its financial assets to be available as its general expenditures, liabilities and other obligations become due.

**SUPPLEMENTARY INFORMATION** 

#### SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

#### FOR THE YEAR ENDED JUNE 30, 2022

Federal Grantor/ Pass-Through Grantor/ Program or Cluster Title	Federal CFDA Number	Grant Identifying Number	_	ederal enditures
U.S. Department of Agriculture (USDA)				
Passed through:				
State of California, Department of Social Services				
Emergency Food Assistance Program (Administrative Costs)	10.568	[1]	\$	135,070
Emergency Food Assistance Program (FFCRA)	10.568	[1]		46,000
Emergency Food Assistance Program (CARES)	10.568	[1]		14,080
Emergency Food Assistance Program (CRRS)	10.568	[1]		95,616
				290,766
Direct Program:				
Emergency Food Assistance Program (Food Commodities)	10.569	[1]	-	493,237
Total USDA				784,003
U.S. Housing and Urban Development (USHUD)  Passed through:  City of Hollister				
Community Development Block Grant	14.218	17-CDBG-12098	3	88,180
Total USHUD				88,180
Total Expenditures of Federal Awards			\$	872,183

<sup>[1]</sup> Grant Identifying Number not available

#### NOTE TO SUPPLEMENTARY INFORMATION

JUNE 30, 2022 AND 2021

#### 1. PURPOSE OF SCHEDULE

#### **Schedule of Expenditures of Federal Awards**

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of CFB and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the financial statements. CFB has not elected to use the ten percent de minimis cost rate as covered in Section 200.414 Indirect (F&A) costs of the Uniform Guidance.

**INDEPENDENT AUDITORS' REPORTS** 



SALINAS OFFICE

450 LINCOLN AVENUE SUITE 200 SALINAS, CA 93901

PHONE 831-757-5311 FAX 831-757-9529

BKPCPA.COM

## INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors of Community FoodBank of San Benito County Hollister, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Community FoodBank of San Benito County (CFB), a nonprofit corporation, which comprise the statements of financial position as of June 30, 2022 and 2021, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements, and have issued our report thereon dated March 23, 2023.

#### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered CFB's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of CFB's internal control. Accordingly, we do not express an opinion on the effectiveness of the CFB's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the CFB's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the CFB's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the CFB's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the CFB's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Salinas, California March 23, 2023

Bisrocki, Kurster & Pope, UP



#### SALINAS OFFICE

450 LINCOLN AVENUE SUITE 200 SALINAS, CA 93901

PHONE 831-757-5311 FAX 831-757-9529

BKPCPA.COM

## INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Directors of Community FoodBank of San Benito County Hollister, California

#### Report on Compliance for Each Major Federal Program

We have audited Community FoodBank of San Benito County's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Community FoodBank of San Benito County's (CFB) major federal programs for the year ended June 30, 2022. CFB's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

#### Management's Responsibility

Management is responsible for compliance with the federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

#### Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of CFB's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about CFB's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of CFB's compliance.

#### Opinion on Each Major Federal Program

In our opinion, CFB complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

#### Report on Internal Control Over Compliance

Management of CFB is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered CFB's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of CFB's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Salinas, California

Bisichi, Karavan & Pape, CCP

March 23, 2023

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

#### **COMMUNITY FOODBANK OF SAN BENITO COUNTY**

#### **SUMMARY OF AUDITORS' RESULTS**

#### FOR THE YEAR ENDED JUNE 30, 2022

FINANCIAL STATEMENTS				
Type of auditors' report issued:		Unmodified_		
Internal control over financial re Material weakness identified? Significant deficiency identifie Noncompliance material to final	? ed?	No None reported No		
FEDERAL AWARDS Internal control over major programs: Material weakness identified? Significant deficiency identified? Type of auditors' report issued on compliance for major programs: Any audit findings disclosed that are required to be reported in Accordance with Section 200.516(a) of the Uniform Guidance?				
Identification of major programs:				
CFDA Number(s)	Name of Federal Program or Cluster			
10.568	Emergency Food Assistance Program	m		
Dollar threshold used to distinguish programs: Auditee qualified as low-risk audite	••	\$ 750,000 No		

# COMMUNITY FOODBANK OF SAN BENITO COUNTY FINANCIAL STATEMENT FINDINGS FOR THE YEAR ENDED JUNE 30, 2022

There were no financial statement findings reported in the current year.

# COMMUNITY FOODBANK OF SAN BENITO COUNTY FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2022

There were no federal awards findings or questioned costs reported in the current year.

# COMMUNITY FOODBANK OF SAN BENITO COUNTY SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS FOR THE YEAR ENDED JUNE 30, 2022

There were no audit findings reported in the prior year's schedule of financial statement findings. There were no findings reported in the prior year's schedule of federal awards findings or questioned costs.